

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
2-24-05
7:00 PM**

6:00 PM: WORKSHOP - Unified Development Regulations Update

The City Council Meeting was called to order by Mayor Pro-tem Jeffrey Possinger at 7:03 PM.

Council Present: Gérard Cattin, Jeffrey Possinger, Will Ibershof, Gary Gill, Heather Page, Greg Von Tobel.

Staff Present: Doreen Booth, Steve Schuller, Chief Merryman, Dianne Nelson, Bruce Disend, Jodee Schwinn.

Oath of Office: Mayor Pro-tem Jeffrey Possinger swore in newly appointed Councilmember Gérard Cattin to Duvall City Council Position #1.

I. Additions or Corrections to the Agenda:

Under New Business add: AB05-24, an Ordinance establishing Just Cause for Termination; Following adoption of the consent agenda add: 15-Minute Executive Session re: Personnel Issue; Under Consent Agenda add: Payroll in the amount of \$103,476.35; Claims in the amount of \$475,040.70; Under Council add: Councilmember Heather Page; Under New Business remove: Item #6. Interviews of Council Applicants and AB05-23, Council vote to appoint new Councilmember.

II. Comments from the Audience:

There were no comments from the audience.

III. Approval of Consent Agenda:

It was moved and seconded (Ibershof-Page) to approve the consent agenda, which included Payroll in the amount of \$103,476.35; Claims in the amount of \$475,040.70; and the Council Meeting Minutes of 2/10/05. Carried. (6 ayes).

Executive Session: 15-Minutes - Personnel Issue

7:09 p.m. The Council Chambers were cleared for a 15-minute Executive Session regarding a personnel issue.

7:24 p.m. The regular Council Meeting was called back to order.

Resignation of Mayor Becky Nixon: At the request of Mayor Nixon, City Attorney Bruce Disend read a letter of resignation from Mayor Becky Nixon. In her letter of resignation Mayor Nixon stated she was able to accomplish the goals she had set out when taking office, and it was now time to step aside and spend time with her husband and children. In her letter Mayor Nixon said it has been an honor and privilege to serve as Mayor and she thanked the Community for their support and the trust they gave her by electing her Mayor.

City Attorney Bruce Disend said that Mayor Nixon very much wants to remain an important part of the community and she wants to assist the City in any way she can.

To that extent, City Attorney Bruce Disend advised Council that Mayor Nixon has made herself available for up to 20 hours per week through July to assist in a smooth transition period. An agreement has been drafted to facilitate that transition.

*Mr. Disend recommended a motion be made accepting Mayor Nixon's resignation and authorizing the execution of a contract that will allow the Mayor to continue to assist the City by providing consulting services through July.
The motion was so moved (Page-Ibershof). Carried. (6 ayes).*

Councilmember Will Ibershof said he wanted to thank the Mayor for the amazing effort that she put in to really build the foundation that the City has today. He thanked her for all of her efforts.

A formal farewell party will be held in the near future to honor Mayor Nixon.

Councilmember Jeffrey Possinger stated that there is no question how much Mayor Nixon cares about Duvall and that she worked very hard for this community.

IV. **Presentation:** None

V. **Scheduled Items:**

1. Committee Reports:

a. Land Use Committee - Councilmember Heather Page reported that at the last Committee meeting they discussed annexations, site plan criteria, exterior lighting standards, SEPA, single family residential zoning districts, the Comprehensive Plan amendment procedure, and the Critical Areas Ordinance request for proposals and draft contract with Parametrix.

b. Community Safety Committee - Councilmember Jeffrey Possinger reported that the Committee has invited Fire District #45 Fire Chief John Lambert to attend the Committee meetings as an ex officio member. Because police and fire have a lot of shared issues this will allow more communication about matters that relate to both agencies.

c. Finance Committee - The Finance Committee did not have a report.

2. Council:

Councilmember Heather Page reported that she attended the AWC Legislative Session last week in Olympia. The top legislative priorities that came out of the session were direct gas tax distribution to cities, local transportation options, street light authority, municipal court issues, downtown revitalization, gambling, local zoning and capital facilities investments. Essentially, the discussions centered around how do we get funding to the cities.

3. Staff:

a. Doreen Booth, City Hall Administrator, said that one of the best things that she felt Mayor Nixon brought to the City was the ability to work with the citizens and involve them. Doreen also stated that Mayor Nixon elevated the level of communication and hopes that she set a standard that will continue in the City of Duvall forever.

Doreen also announced that she has been asked to head up the Duvall Daze festival this year. The event is a community event, not a city event, but the city will head it up. Doreen will be enlisting the help of many community organizations to help ensure a successful event. All groups are invited to be involved. A member from each group will be on a Committee to make key decisions regarding the festival. Duvall Daze will be Saturday, June 4th, and the Pancake Breakfast will be Sunday, June 5th.

b. Public Works Director, Steve Schuller, distributed and reviewed the proposed City of Duvall Pavement 2005 Road Re-Construction and Overlay Proposal. The City of Duvall will be contracting with King County for overlay construction as it is the most cost effective way to complete the project. Steve will provide an update on the wastewater treatment plant at the next Council Meeting.

c. Glenn Merryman, Duvall Police Chief, stated that Mayor Nixon was very committed and dedicated to this community. She was also very inspirational and very motivated. Chief Merryman announced the Washington Association of Sheriffs and Police Chiefs has awarded the Police Department two grants that will be used to purchase and replace equipment items such as digital cameras and portable breathalyzers. Chief Merryman also announced that the K-9 team has completed their narcotics certification and will be working out in the field soon.

d. Dianne Nelson, Finance Director, distributed a summary of the "Duvall Helping Hands Fund" administered by Hopelink. The fund has paid over \$1,000 dollars to assist Duvall citizens who have needed help in paying their monthly city utility bill. She noted that donations dropped off in 2004, and she is hoping to do some kind of campaigning this year to raise awareness of the program because it is a really good program.

VI. **Public Hearing:** None

VII. **Unfinished Business:** None

VIII. **New Business:**

1. **(AB05-18) Resolution #05-07 declaring certain city vehicles and equipment surplus.** *It was moved and seconded (Ibershof-Von Tobel) to approve Resolution #05-07 declaring certain city vehicles and equipment surplus. Motion carried. (6 ayes).*

2. **(AB05-19) Approve and authorize entering into a contract with Parametrix for Critical Areas Ordinance Update.** *It was moved and seconded (Page-Gill) to approve and authorize the contract with Parametrix for Critical Areas Ordinance Update. Motion carried. (6 ayes).*

3. **(AB05-20) Amendment to Public Works Director Employment Agreement.** *It was moved and seconded (Ibershof-Page) to approve and authorize the amendment to the Employment Agreement with Steve Schuller, Public Works Director. Motion carried. (6 ayes).*

4. **(AB05-22) Finance Director Employment Agreement.** *It was moved and seconded (Ibershof-Page) to approve and authorize the Employment Agreement with Dianne Nelson, Finance Director. Motion carried. (6 ayes).*

~~5. Interviews of the Council Applicants for the City Council Position #4.~~
CANCELLED

~~6. (AB05-23) City Council to vote by matrix to appoint applicant to the Duvall City Council vacant position #4, a short term ending 12/31/05.—~~ **CANCELLED.**

7. **(AB05-24) Ordinance #1007 Amending Section 4.06.020 of the City Personnel Policies to establish a Just Cause Standard for terminating non-union employees.** *It was moved and seconded (Ibershof-Page) to adopt Ordinance #1007 amending section 4.06.020 of the City Personnel Policies to establish a Just Cause Standard for terminating non-union employees. Motion carried. (6 ayes).*

IX. **Executive Session:** None

X. **Adjournment:**

It was moved and seconded (Ibershof-Page) to adjourn the meeting. Motion carried. (6 ayes).

The meeting adjourned 7:59 PM.

Signed _____
Mayor Pro Tem Jeffrey Possinger

Attest _____
Jodee Schwinn, City Clerk